



California School Employees Association  
Chapter 477 – Rio Hondo College  
MINUTES  
Regular Meeting  
November 13, 2018

**UNAPPROVED**

- 1  
2 **Call Meeting to Order:** President Sandra Rivera called the meeting to order at **12:12**  
3 **PM** with 25 members present.
- 4 **The Pledge of Allegiance:** Steven Gonzalez led the Pledge of Allegiance.
- 5 **Roll Call of Officers:** Sandra Rivera, Lisa Sandoval, Janice Garcia-Lopez, Angelica  
6 Bio, Alberto Bretado, Steven Gonzalez, and Yolanda Ramirez.
- 7 **Absent:** Rowena Mendoza, and Andrea Rivera Ringo.
- 8 **Approval of Minutes:** Secretary Ramirez presented the Minutes for September 11,  
9 2018. Having no corrections, a motion to approve the Minutes was made by Janice  
10 Garcia-Lopez, it was second by Teresa Martinez. Secretary presented the Minutes for  
11 October 09, 2018, which had been posted on the CSEA website. President Rivera  
12 asked if anyone had a chance to read those Minutes. Jim Sass raised his hand, and  
13 Lisa Sandoval said she had read them and sent corrections. Secretary Ramirez asked  
14 for a motion to approve. Motion was made by Alberto Bretado, second by Jaime  
15 Brenes.
- 16 **Treasurer Report:** Angelica Bio presented a clear cut budget for October with only the  
17 meeting's lunch expense. We have an ending balance of **\$5,380.98**. She asked for a  
18 motion to approve. Motion was made by Ana Xulu, second by Jim Sass.
- 19 **CPRO:** President Rivera asked Alberto Bretado our Chapter Public Relations Officer  
20 (CPRO) to speak about his first [Highly Classified Newsletter](#) published for November.  
21 He said it was a bit political due to the election. He asked the members to send ideas  
22 for next month. John Salgado said, "It was a really nice Newsletter." Members agreed.  
23 He thanked everyone and asked "What would you like to have written in it? Send your  
24 ideas directly to [Albert Bretado](#), via e-mail. President Rivera asked if he had a deadline  
25 for ideas and he said before the end of November, maybe after Thanksgiving would be  
26 good to publish Newsletter on the first week in December.
- 27 **VPs Report:** 2<sup>nd</sup> VP Janice Garcia-Lopez spoke about the Ways and Means Committee  
28 only fundraiser selling Pies and gift certificates from Marie Callender's. She said this is  
29 an important fundraiser, because we did not have enough vendors to hold the Holiday  
30 Boutique, this year. Janice distributed order sheets encouraging members to buy. This  
31 is our only fundraiser for the year, and it helps raise funds to continue the events and  
32 activities of the Chapter. She said payment can be cash or check preferably when  
33 placing the order.
- 34 1st VP Lisa Sandoval spoke about Labor Relations, and that the Negotiations Team is  
35 focusing on issues related to Safety. See Article 14 of the contract, and let her know if  
36 you have any issues on safety so they can be addressed.
- 37 Liz Avila spoke about the difficulty she's having reserving rooms for her Continuing  
38 Education courses due to Centralized Scheduling. She needs to know if the Scheduler  
39 should help her safeguard some classrooms for those classes. President Sandra Rivera



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40 explained that class scheduling moved away from the Division Secretaries to one  
41 centralized location in CTE's Instructional Operations, with only one person doing the  
42 class schedule. Sandra asked Liz if she has spoken to Dean Slavich, Liz said not yet.  
43 Sandra suggested she speaks with the Dean to get some help.

44 On the issue of safety some people mentioned there are lights out making areas very  
45 dark at night. Some realized this when we had a power outage from Edison and the  
46 emergency lights were out in the Administration Building. Electrician Jaime Brenes said  
47 he will check emergency lights, and please inform him of which ones to check.  
48 Secretary Ramirez interjected that the campus upkeep can be done when we all take a  
49 stand and report issues. It is up to us to improve the safety and comfort of our working  
50 environment. In the daytime we need to report it to facilities, or after hours to Evening  
51 College to remedy or repair. Jaime spoke about LED lighting on the outreach  
52 campuses, lighting is also needed between the Campus Inn and the Student Services  
53 Building, plus the garage by the field. It is very dark in some places and he is hoping he  
54 gets approval to improve lighting and safety in those areas. Gabriel Carrasco spoke  
55 about needing some lighting in the theater and music building too.

56 There were questions about the A/C. It is still too hot or too cold in our buildings, which  
57 may become a safety issue. For now, it was reported that a company was hired for  
58 repairs and we hope to have A/C improved, if not during fall, for sure by spring  
59 semester. However, if the cold or heat become a productivity issue, according to Article  
60 14, Sandra needs to know so she can inform HR and ask for options to switch rooms or  
61 ask for release time, if necessary.

62 Someone mentioned that Harry had two strokes, and he was taken to the hospital for  
63 brain surgery. Secretary Ramirez informed everyone that she had gone to see him at  
64 Presbyterian and he and his wife Sandy approved that she informs the members that he  
65 is okay, not to worry, and that he was released from the hospital. He will undergo some  
66 speech and motor skills therapy, but overall he is in good spirits. He mentioned that he  
67 was grateful to his new Manager Felicia Johnson, who rode with him to the hospital. It is  
68 great to see a manager with empathy to support the staff in that capacity.

69 Treasurer Bio informed us that the new student IDs will feature on and off campus  
70 information on Suicide Hotline, housing services via LA County Homelessness Service  
71 Center and Security Office numbers. She mentioned having had a suicide attempt off  
72 the 3<sup>rd</sup> floor of the Student Services Building. Angelica said the paramedics arrived and  
73 restrained the male student. Staff need special training on how to cope or assist in  
74 similar situations. There was no report from the Administration about that incident,  
75 anywhere. This is the kind of incident that Classified, Students and Faculty should be  
76 informed about to ensure student and our own safety.

77 The information about Harry and concern about violating HIPPA laws was brought up,  
78 and how HIPPA prevents us from informing the membership on cases such as Harry's.  
79 Lisa will speak to Labor Relations about protocol. However, if family permission is  
80 granted, as it was in Harry's case, then, we can share information, and help or provide



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81 moral or monetary support to our members and their family as deemed appropriate.  
82 Sandra will ask Loy.

83 **Presidents Report:** President Rivera reported they have three candidates for the new  
84 HR Director position and she would like three classified to be in the hiring committee.  
85 Also, there are great expectations for the presidential search, too.

86 She stated the November 5<sup>th</sup> election was very successful. Norma Edith García was  
87 re-elected and two members who were no longer sympathetic or responsive to CSEA  
88 were replaced. Voters elected Whittier residents Rosaelva Lomeli who was endorsed by  
89 CSEA to replace Madeline Shapiro, and in an upset voters elected Oscar Valladares to  
90 serve on the Board of Trustees to replace Mary Ann Pacheco. We want to thank you all  
91 for voting and for helping us elect them. We worked closely with Lomeli and we have a  
92 bridge to build with Valladares. We plan to host an evening or a lunch to meet Oscar  
93 Valladares. We are going to move forward, and if people expect work to be done we got  
94 to do it together. We will discuss with him Negotiations, the HR Director, the Centralized  
95 Scheduling, disruptive behavior, safety issues and the gun incident, which was not  
96 never really addressed by the former Board of Trustees or the District's Administration.  
97 VP Sandoval interjected that she always brings up Health and Safety concerns, but it is  
98 her feeling that they go in one ear and out the other. She said the former Board of  
99 Trustees would get direction from someone else and they would go with that, not ours.  
100 She mentioned that Madeline's article in Cerritos, mentioned nothing about safety or the  
101 contract or the gun incident, but CSEA does not bring issues to the Board lightly.  
102 Rosaelva will work with us to resolve the issues at hand.

103 President Rivera said if you are not involved, you can participate in Shared Governance  
104 Committees, such as Staff Development, Institutional Effectiveness, Program Reviews,  
105 and Safety. Let us know if you would like to volunteer in committees listed on page 7 of  
106 the [Shared Governance Manual](#). Since members did not know about the manual,  
107 Secretary Ramirez navigated through the website to find it under the President's page.

108 Sandra spoke about the Janus decision. Members are no longer compelled to join, but  
109 non-members will not be able to enjoy the benefits of legal representation, job security,  
110 higher pay, protection from injustice, discounts on entertainment and fun with Chapter  
111 477 Members. We will reach out to new employees, and we need you who work with  
112 them to encourage them to join the union. If anything with discipline happens, the union  
113 would NOT be able to represent them. Reach out to new Staff and make them aware  
114 and Welcome!

115 **Good of the Order:** Alberto Bretado announced that the Veteran's celebration will have  
116 food. Jaime Brenes reported that some clocks may not be working properly after the  
117 hour change. Clocks are on order and will be coming soon to replace them. Sandra  
118 reminded members that New Board of Trustees will be sworn in December 12<sup>th</sup> at 6 pm.  
119 Wear CSEA T-shirts and try to attend. The last meeting for former members is tomorrow  
120 to show appreciation for their service.

121 **Adjournment:** President Rivera adjourned the meeting at **12:53 p.m**